



Road Ranger Safety Meeting 04/05/2023

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

April 5th, 2023

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Shelby Mullins/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Contractor Meeting:

- **TBD**

- Chris opened by asking if there are any new employees
- Chris went over the topics that will be covered
- Before you leave the yard
 - Clean and wash trucks
 - Check operating fluids
 - Make sure all tools are present and secure
 - Take inventory
 - Double check hygiene and uniform
- Use of emergency vehicles turn arounds
 - Do not get in a hurry
- General safety points
 - Look 3 times before merging into traffic
 - Turn your head in all directions
 - Keep proper distance from the vehicle in front of you
 - No texting while driving
- What to do on an event
 - Stop safely
 - If you pass an event, turn around and come back. Do not slam on breaks
 - Do not use official turn arounds
 - Pull completely off the road to edit events
 - Follow chain of command at events
 - Make sure sign boards are up on every event
 - Stay in communication with TMC
 - Get all vehicle information
 - Deploy all 15 cones
- Chris went over procedural errors for the month
- Chris showed pictures of turning in the medians

- Went over how to properly turn into the median
- Chris went over break and shift change notes
 - Limit breaks to 15 minutes
 - Do not take break during peak traffic times unless its an emergency
 - Get off the yard by 6:15am
 - Limit shift change to 15 minutes at the yard
 - Do not call off shift before shift is over
- Chris discussed MOT notes
 - All 15 cones get placed out
 - Maintain awareness around you
 - Always assume other drivers can't see you
 - Try to put a barrier between yourself and oncoming vehicles
 - Point wheels in safest direction as if it would be hit
 - Never get in a hurry
- Chris showed MOT pictures
- Chris reminded road rangers about protocols for giving out fuel
 - Call tag into TMC and get approval before giving fuel
 - Double check fuel gage to make sure it is empty
- Chris reminded road rangers 24/7 routes do not get overtime codes
- Chris advised all safe tow codes need to be turned into the office
- Chris reminded road rangers to be factual but informative on the radio
- Chris reminded road rangers to
 - Not take pictures of an event unless requested by TMC
 - Do not accept any form of tips from motorists
- Chris advised do not use company cell phones for personal use
 - Do not stream video or music
 - Do not use the hot spot

- Will be putting out new cell phones over the next few months
- Chris discussed who to go to for help or with questions
- Chris asked if there are any issues with other vendors
- Dee Dee went over the Advanced Operator position at the TMC
- Chris concluded meeting



Road Ranger Safety Meeting
Wednesday, April 5th 2023
 Duval



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
MELISSA Slocum	FCRR		Local Ranger		
Edward Thom	FCRR	Boote Dr			
Chris M	FCRR	philips	RR		
Cameron G	FCRR	Philips	RR		
Lakeland & Lore	FCRR	Boote Blvd	sup		
John Adkison	FCRR	Boote Blvd	sup		
Tiffany Smith	FCRR	Boote Blvd	RR		
Laterra Osborne	FCRR	Boote Blvd	RR		
Jessica Farris	FCRR	Boote	RR		
Joseph Austin	FCRR	Boote	RR		
Mike Jones	FCRR	Boote	RR		
Alex Christopher	FCRR	Boote	RR		
D. Thomas	FCRR	Boote	RR		
L HAINES	FCRR	11	11		
K. Brown	FCRR	Philips	RR		
Denise Coomb	FCRR FOOT				



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jerry Arican	FCRR	Phillips	Driver	904-333-9124	
Luia Dickerson	FCRR	PHILIPS	Sup	904-838-9023	
Richasa Allen	FCRR	PHILIPS	Driver		
Matthew Barnard	FCRR	Phillips	Driver		
Scott Kuitens	FCRR	Phillips	Sup	904-537-2521	
James Elvair	FCRR	Phillips	Driver		
Amy HEURY	FCRR	PHILIPS	OPERATOR	904-955-9360	
Luis DIERO	FCRR	PHILIPS	RR OP	912 522 7119	
T Hudson	FCRR	Phillips	driver		
Michael Brown	FCRR	Phillips	driver	904-977-0765	
Stephan Simeon	FCRR	PHILIPS	Driver	904-401-0203	
Timmy Hord	FCRR	Phillips	Driver	904-715-7905	
D BRADLEY	FCRR	PHILIPS	Driver		
SAM Pucci	FCRR	Phillips	Driver	(904) 614 4166	
Amanda Nicks	Metric	Jax			
Shelby Mullins	Metric				